

#### **4.2.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.**

The Institute has a designated officer and has appointed sufficient support staff for the overseeing the maintenance of buildings, class-rooms and laboratories. Additionally, many departments have Annual Maintenance Contracts with suppliers and companies for the repair and maintenance. To improve the physical ambience of the campus, several initiatives are taken from time to time. Some of these are:

- Periodic painting and white washing of building and labs
- Ground-men for maintaining grounds, lawns and upkeep of plants
- Tree plantation drives every semester
- Adequate Housekeeping staff for general cleaning
- Rest rooms
- Dustbins at every Departments.

The institution has various general and methods laboratory equipped with all the required material. The laboratories are fully utilized by the teachers and pupil-teachers during the teaching-learning process. The laboratories are as follows:

Science laboratory Maintenance and utilization of all instruments and Chemicals in Science laboratories is annually maintained by Babaji Traders Parbhani.

#### **Sports Complex Maintenance**

Sports equipment and accessories are maintained by Sports Director of college and external agencies if applicable.

#### **Computer laboratory**

The laboratory has 20 computers equipped with advanced software and internet. It helps pupil-teachers to develop IT skills which are necessary in today's time.

#### **Language laboratory**

The institute has a well-equipped language laboratory designed to improve the language proficiency of the pupil-teachers. It is a fully computerized laboratory with 162 computers. The software in the computers has provision to listen, to respond, to record, to compare, and to correct.

#### **Home science laboratory**

This laboratory has various charts, models, microwave oven, OHP, Mixture, Laminated Charts, gas stove, utensils, cleaning accessories, spices etc. Pupil-teachers learn to prepare healthy, hygienic and nutritious food in this laboratory. They learn about the various components and the nutritious values of different food items.

The parent institution of the college has estate office and designated officer for monitoring the maintenance of buildings, classrooms and laboratories.

A few specific initiatives undertaken to improve the physical ambience in the last five year are:

- Concreting of the parking area
- Coloring of buildings
- Changing window shutters
- Renovation of washrooms
- Planting of new trees
- PC Care contract is given to external agency for the maintenance all computers within the college. Engineers from the service provider company are available in the campus for maintaining the computers and peripherals.
- Other laboratory equipment is maintained by technical supporting staff. In case of any repair requirement, service is hired from outside agencies.
- To maintain internet connectivity and CCTV security system, network and system administration team is appointed.
- LCD projectors, K-yan system, air conditioners and water coolers are maintained with the help of external agencies.
- All classrooms are cleaned by college menial staff in twice in a week i.e. every Wednesday and Saturday. The college established cleaning committee in every year.
- Maintained of Sports equipment's by external agencies technicians.